

In order to progress your enquiry for water and/or waste water services for your proposed development, please ensure that this form is completed and all supporting information/documentation/plans are submitted.  
**Insufficient information will result in delays and difficulties in assessing your proposals.**

Please indicate all types of services which are required:

**Clean water**

**Provided by:**  
**The Company   Self Lay Provider**

Water main  
Water connections  
Water main diversion

## SECTION 1 - APPLICANT / SITE INFORMATION

### 1.1 Applicant correspondence address

Are you (please tick all that apply)

The site owner  
The developer of the site

A self lay provider  
A consultant/contractor employed by one of the above  
If so, please specify whom you represent

Company (if appropriate)  
Name / for the attention of  
Property name / number  
Street  
Village / town  
City / county  
Postcode

Contact number  
Mobile number  
Fax number  
Email address

### 1.2 Owner details if different from above

Name  
Property name / number  
Street  
Village / town  
City / county  
Postcode

Contact number  
Mobile number  
Fax number  
Email address

If the applicant is acting on behalf of the owner/occupier, a letter, email or fax from the owner/occupier must accompany this application form *(NB: not required for SLP's)*

Name (Owner)  
Name (Applicant)

Signature (owner)  
Signature (applicant)

### 1.3 Site information

Name of site  
Property name / number  
Street  
Village / town  
City / county  
Postcode  
Site Grid Reference (mid point)

Site contact name  
Contact number  
Mobile number  
Fax number  
Email address

Pre planning: Point of Connection Reference Number (If applicable)



## 1.9 Detailed site questions

What is your anticipated constructed start and end date?

Start \_\_\_\_\_ / End \_\_\_\_\_

Is the site an environmentally designed site or conservation area? Yes  No

Are there any protected hedgerows? Yes  No

Are there any trees protected by a Tree Preservation Order? Yes  No

Are there any protected species or habitats? Yes  No

Are there any structures of historical significance? Yes  No

Is the site in close proximity to any watercourse? Yes  No

Are the strata underlying the site classified as a major or minor aquifer? Yes  No

Is the site within a groundwater source protection zone? Yes  No

Is the site located within a floodplain? Yes  No

**If you any answered 'Yes' to any of these questions, please provide further details:**



## 1.12 Site documentation inc drawing requirements (Cont.)

Clean Water:

Water regulation drawing showing all intended pipework layouts and a schedule of the proposed water fittings to be used

Risk assessment for water pipes

Drawings / calculations included with the application (please provide details below)

Reference	Title

VAT

VAT will be added at 20% if applicable as stated in Section 6

Evidence for relevant residential/charities or listed building

### Site Meeting

Would you like us to contact you to arrange a site meeting? Yes    No

Please provide site contact name and number:

If there is further information relating to the site which may be relevant to the application:

## 1.14 - Infrastructure charges

### 5.1 Infrastructure charges

Normal domestic dwellings will be charged at the standard infrastructure charge. If your connection is non-domestic please complete the number of fittings per unit/property on the table below. Please refer to our current charges scheme for details.

	Number per unit/property	Loading units	Load (BW use only)
Washbasin, hand basin, bidet, WC-cistern			
Domestic kitchen sink, washing machine* dish washing machine, sink, shower head			
Urinal flush valve			
Bath domestic			
Taps (garden/garage)			
Non-domestic kitchen sink DN20, bath non domestic			
Flush valve DN20			
<b>TOTAL LOAD (TO BE CALCULATED BY BW)</b>			

In some cases infrastructure charge credits maybe applicable, this will be the case if there was a previous water connection to the site which was connected within the last five years.

Please confirm whether the site has benefited from a water supply within the last five years:

Yes  No  Unknown

If Yes, please provide details (i.e. meter serial number, customer account number, date of disconnection etc)

# SECTION 2 - Clean Water

## Self Lay Provider

Do you require Bournemouth Water to carry out the design of the water main?    Yes        No

### 2.1 Type of connection required

What is your anticipated constructed start and end date?

Start \_\_\_\_\_ / End \_\_\_\_\_

**Boundary Box (Standard)**        Plot No's. \_\_\_\_\_    Size of Supply \_\_\_\_\_

**Internal Meter**        Plot No's. \_\_\_\_\_    Size of Supply \_\_\_\_\_

**Bulk Meter**        Plot No's. \_\_\_\_\_    Size of Supply \_\_\_\_\_

### 2.2 Non Domestic Supplies

What will be the maximum daily consumption? \_\_\_\_\_ Litres per day

Will you have facilities for storing water?    Yes        No   

If yes, what is the storage capacity? \_\_\_\_\_ Litres

### 2.3 Fire Supplies

How many fire supplies do you require? \_\_\_\_\_

What size of fire supply do you require? \_\_\_\_\_

(Please state internal / external diameter)

Are you installing fire sprinklers?    Yes        No   

Will the water connection(s) for each property fire sprinkler(s) be:

A) An independent connection to our main, solely serving sprinkler head(s)?   

B) Combined?\*   

\* Connections which do not solely serve a fire sprinkler system will have a standard BW meter (15mm) installed to accurately record water consumption. Please make allowance for this in your design.

## 2.4 Risk Assessment for Water Pipes

Any application for new water supplies to a development (construction of new properties, or renovation or conversion of existing buildings) in land potentially affected by contamination shall include a completed Risk Assessment.

The signatories of the Water Supply Application Form and the RA must ensure that all assessments of land condition have been carried out in accordance with applicable current standards and guidelines by or under the direction of a suitably qualified competent person.

**The separate application form can be downloaded from our website:  
[www.southwestwater.co.uk/waterservices](http://www.southwestwater.co.uk/waterservices)**

Information is provided in accordance with contaminated land assessment guidance as agreed between Water UK and the HBF dated January 2014

<http://www.water.org.uk/contaminated-land-assessment-guidance>

**Please tick here to confirm risk assessment has been included with this application**

## 2.5 Declaration for clean water infrastructure

- i)** I wish to apply for a new water supply as described to the premises referred to in section 2 of this form, under Sections 41, 45 or 55 of the Water Industry Act 1991 and I acknowledge my responsibility with regard to compliance with the Water Supply (Water Fittings) Regulations 1999 including Regulation 5 and in accordance with appropriate Bournemouth Water terms and conditions.
- ii)** I acknowledge my responsibilities and duties as set out in the Clients duties of the CDM Regulations 2015 and accept that these apply to me. I have provided all the information requested in section 2 of this application. I can confirm that the utility asset information enclosed is the most up-to-date information available at the time of submitting this application.
- iii)** I confirm that I have completed the required information and provided supporting information within the Risk Assessment in accordance with Contaminated Land Assessment Guidance published between Water UK and HBF. I also confirm that, if further site investigation is needed and carried out, I will be required to submit an additional Risk Assessment for Water Pipes with the relevant supporting documentation.
- iv)** I acknowledge that in making this application I will be liable for any charges payable in respect of the new main and service connection(s) to which this application relates, including infrastructure charges.
- v)** I acknowledge that I have read and understood the Guidance Notes for the Application for a water supply (mains and connections) or a water main diversion.
- vi)** I confirm that the mandatory details as described Section 2 are included with the application.
- vii)** I/We understand that should this application not proceed past a quotation stage, that I/We will be liable for all costs in the with the Developer Services Charging Arrangements for this element of work



## 2.6 Service connections Terms and Conditions

1. Please complete all sections overleaf and return the form together with a site plan, indicating where you propose to take water into the building.
2. The Company will not connect the supply to your premises unless the conditions set out below have been complied with:
  - a. You have paid the account for the cost of the works and complied with other conditions. If payment has not been received by 31st March in any year, a supplementary account will be sent and must also be paid prior to the connection.
  - b. A separate service pipe has been provided from the Company's water main to each house or building on the premises of where different parts of any house or building are to be separately occupied, to each of those parts (see note 6 below).
  - c. All pipes and fittings comply with the Water Supply (Water Fittings) Regulations 1999 and the Water Regulations department has received prior notification and given consent to commence work.
  - d. The supply pipe has been provided to the Company's proposed stopcock position and you have given notice to the Company of this.
  - e. For a building water supply an approved standpipe must be erected.
3. Before you request a trench inspection please ensure that:
  - a. A standpipe of the approved type and necessary pipework to the connection position have been installed but not covered, or
  - b. The new internal plumbing system and underground water service pipe have been installed but not covered.
4. For the purposes of this application, the "supply" pipe means the part of the service pipe for which you are responsible (under the provisions of the Water Industry Act 1991) from the property supplied up to the boundary of the street where the main to which it will connect is situated, excluding the section which is to be laid in a public highway by Bournemouth Water. Where you or your contractor lays the service pipe in the public highway, you will be responsible for all of the pipe up to the main to which it will connect is situated.
5. All new connections will be metered. Should you require a supply for fire fighting it should be noted that normal water meters may cause a reduction in flow. Please consult the Fire Service with regard to your requirements
6. It is an offence to connect a service pipe from one property into the private service pipe supplying water to another property without the Company's consent. Such connections are only permitted in exceptional circumstances (e.g. if your property is more than 800 metres from the nearest main) and with the prior written consent of the Company. It will be necessary to obtain the agreement of all the land owners through which the pipe passes as well as the persons supplied. Please contact Bournemouth Water should you be considering such an arrangement.
7. Delay may be caused in the giving of a supply if it is necessary to cross private land (other than that owned and occupied by the applicant). The Company is only responsible for the first part of a service pipe which is usually in the road and the applicant must obtain the necessary rights to lay the rest of the pipe. Please contact Bournemouth Water as soon as possible if you think that private land may be involved.
8. If you are applying for a supply of water for non-domestic purposes (including fire-fighting) you should note that the Company may not be able to provide the supply without additional works being undertaken at your expense. Any non-domestic supply will be subject to additional terms and conditions with which you should satisfy yourself before signing the application form.
9. Only one connection per site will be made and allowed for building purposes. The building connection will be provided to a specific plot only and cannot be transferred to another plot without further application being made.
10. Receipts for payments will only be issued in the name of the payee.
11. We would draw your attention to the Company's infrastructure charges as set out in the Company's "Charges Scheme."

Print Name \_\_\_\_\_

Title: Mr / Mrs / Ms / Other \_\_\_\_\_

Signature \_\_\_\_\_

Company \_\_\_\_\_

Position in Company \_\_\_\_\_ Date \_\_\_\_\_

## SECTION 4 – VAT

**Please indicate the type of property below:**

**New Domestic Dwelling**

Civil engineering services provided in the course of construction of a building designed as a new dwelling, or number of dwellings, will be zero rated.

**New Commercial Building**

Civil engineering services provided in the course of the construction of new commercial buildings will be charged VAT at the standard rate

**Relevant residential / charitable**

Civil engineering services provided in the course of construction of a building intended to be used solely for a relevant residential purpose or relevant charitable purpose may be zero-rated, or reduce rate if relating to conversions or renovations.

**Note:** for zero or reduced rating for a relevant residential/charitable building you will need to provide a certificate in the format as set out in VAT notice 708 Buildings and Construction paragraph 18. Certificates are only valid when Bournemouth Water Limited is acting as a contractor, when acting as a sub contractor all work is standard rate.

Work carried out on part qualifying building will be subject to the relevant apportionment rules as laid out by HMRC.

## SECTION 5 – Contact Us

**Please return the completed form to the Developer Services Team:**

Email: [DeveloperServices@southwestwater.co.uk](mailto:DeveloperServices@southwestwater.co.uk)

Postal: Developer Services, South West Water, Peninsula House, Rydon Lane, Exeter, EX2 7HR

Telephone: 01202 590059

Fax: 01202 597031