

New Occupier Registration Form for Domestic properties supplied by Meter

Please complete in black ink and return within 48 hours in the envelope provided
(whether or not the property concerned is already connected to the Company's supply)

Address details

Address (property supplied)

.....
.....

Post Code

Billing Address (if different from above)

.....
.....

Post code

What date did you move in?

Occupier details

Number of Occupiers

If more than two please provide details on a separate sheet

1. First bill payer name

Last name

Date of birth

National Insurance no.

Home phone no.

Mobile phone no.

E-mail

2. Second bill payer name

Last name

Date of birth

National Insurance no.

Home phone no.

Mobile phone no.

E-mail

Please supply details of other occupiers on a separate sheet.

If student property please provide permanent address*.

Further information

Do you own this property?

If yes: Date of completion

Please provide details of solicitor who acted for your purchase:

Solicitor name

Contact

Address

.....

Post code

Phone no.

E-mail

If no: Please provide details of your letting agent or landlord:

Letting agent or landlord's name

Contact

Address

.....

Post code

Phone no.

E-mail

Is this your second home?

Previous address details

*Previous/permanent address

.....

Post code

Data protection / privacy policy

We use your details to provide you with water services, including billing and administration. We ask for date of birth and National Insurance number for identification purposes only. In the event of non payment we may use credit reference agencies for tracing purposes.

We will share the relevant information we hold about you with our agents for these purposes only. We may also share it with:

- an independent company for customer survey purposes
If you do not wish to receive such information please tick this box
- an affiliate 3rd party insurance provider, who may contact you about insurance and other services that could interest you
If you do not wish to receive such information please tick this box

– Terms and conditions for metered properties can be found on our website –

Signature Date

I declare that to the best of my knowledge the information I have provided is correct.

FOR OFFICE USE ONLY – Account Number

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Instruction to your bank or building society to pay by Direct Debit – If you have a water meter

 You can set up a Direct Debit quickly and easily online at www.bournemouthwater.co.uk/waystopay

Originator's Identification No. **9 8 5 7 8 1**

Name and full postal address of your bank/building society

The Manager Bank PLC

.....

Postcode

Name of account holder(s)

.....

Bank/building society account number

| | | | | | | |

Branch sort code number

| | - | | - | |

(Account) Reference number

| | | | | | | | | |

Instruction to your bank/building society
 Please pay Bournemouth Water Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Bournemouth Water and, if so, details will be passed electronically to my bank/building society.

Signature(s)

.....

Date

Bournemouth Water and customer use only
 This is not part of the instruction to your bank or building society.

Please choose how often you wish to pay and tick one box only.

(In the first year this may vary depending on when we can set up your instruction.)

12 monthly instalments payable on or immediately after the 1st, 8th, 15th or 22nd of the month

Number of people in the property
 This information will be used to estimate your budget payment plan more accurately.

Payment following receipt of your account

Please indicate if you would like payment(s) collected on the 1st, 8th, 15th or 22nd of the month.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	8	15	22

Account holder(s): forenames and surname

Full name

.....

Full name

.....

Address

.....

.....

Post code

Phone number.....

- Banks and building societies may not accept Direct Debit instructions for some types of account.

The Direct Debit Guarantee – This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits



- If there are any changes to the amount, date or frequency of your Direct Debit, Bournemouth Water will notify you 10 working days in advance of your account being debited, or as otherwise agreed. If you request Bournemouth Water to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Bournemouth Water or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when Bournemouth Water asks you to.
- You can cancel a Direct Debit at any time by contacting your bank or building society. Written confirmation may be required. Please also notify us.